

BTF/Adm/2025-26/059

24th July 2025

Vacancy Announcement

The Bhutan Tennis Federation (BTF) is pleased to announce the following vacancy:

| Sl. No | Position | Employment Type | Minimum Qualification |
|--------|-------------------|-----------------|--|
| 1 | General Secretary | Contract | A recognized university degree; a background in sports management or related field is preferred. |

Interested and eligible Bhutanese citizens are requested to submit the following documents to the BTF office on or before 4:00 PM, 12th August 2025.

1. Resume
2. Cover Letter
3. Completed BTF Employment Application Form
4. Copy of valid Citizenship Identity Card
5. Academic transcripts and certificates
6. Relevant training certificates (if any)
7. Valid medical fitness certificate
8. Passport-size photograph affixed to the application form
9. No Objection Certificate (if currently employed)
10. Valid Security Clearance Certificate
11. Certificates for extra-curricular achievements (if any)
12. Any other relevant documents

For further inquiries, please contact us at bhutantennisfederation@gmail.com

For detailed Terms of Reference (TOR) and qualification requirements, kindly visit the official Bhutan Tennis Federation website, www.btf.bt

The BTF reserves the right to cancel or withdraw this vacancy announcement should the pool of applicants not meet the expectations or requirements of the Federation

Only shortlisted candidates will be contacted for the interview.